

# All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: [www.aicte-india.org](http://www.aicte-india.org)



## APPROVAL PROCESS 2018-19

### Extension of Approval (EoA)

F.No. Eastern/1-3510635763/2018/EOA

Date: 04-Apr-2018

To,

The Secretary (Technical education)  
Govt. of West Bengal,  
Bikash Bhawan, Room No. 602,  
6th Floor Salt Lake, Kolkata-700091

#### Sub: Extension of Approval for the Academic Year 2018-19

Ref: Application of the Institution for Extension of approval for the Academic Year 2018-19

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations 2016 notified by the Council vide notification number F.No.AB/AICTE/REG/2016 dated 30/11/2016 and amended on December 5, 2017 and norms standards, procedures and conditions prescribed by the Council from time to time, I am directed to convey the approval to

<b>Permanent Id</b>	1-440478651	<b>Application Id</b>	1-3510635763
<b>Name of the Institute</b>	JIS SCHOOL OF POLYTECHNIC	<b>Name of the Society/Trust</b>	JIS FOUNDATION
<b>Institute Address</b>	BLOCK-A, PHASE-III, KALYANI, NADIA, KALYANI, NADIA, West Bengal, 741235	<b>Society/Trust Address</b>	7, SARAT BOSE ROAD, DWARKA BUILDING, 1ST FLOOR, KOLKATA-700020, WEST BENGAL, KOLKATA, KOLKATA, West Bengal, 700020
<b>Institute Type</b>	Unaided - Private	<b>Region</b>	Eastern

<b>Opted for Change from Women to Co-Ed and vice versa</b>	No	<b>Change from Women to Co-Ed and vice versa Approved or Not</b>	NA
<b>Opted for Change of Name</b>	No	<b>Change of Name Approved or Not</b>	NA
<b>Opted for Change of Site</b>	No	<b>Change of Site Approved or Not</b>	NA
<b>Opted for Conversion from Degree to Diploma or vice versa</b>	No	<b>Conversion for Degree to Diploma or vice versa Approved or Not</b>	NA
<b>Opted for Organization Name Change</b>	No	<b>Change of Organization Name Approved or Not</b>	NA

#### To conduct following Courses with the Intake indicated below for the Academic Year 2018-19

Program	Shift	Level	Course	FT/PT+	Affiliating Body (Univ/Body)	Intake Approved for 2018-19	NRI Approval Status	PIO / FN / Gulf quota/ OCI/ Approval Status	Foreign Collaboration /Twining Program Approval Status*
ENGINEERING AND TECHNOLOGY	1st	DIPLOMA	CIVIL ENGINEERING	FT	West Bengal State Council of Technical Education, Kolkata	120	NA	NA	NA
ENGINEERING AND TECHNOLOGY	1st	DIPLOMA	MECHANICAL ENGINEERING	FT	West Bengal State Council of Technical Education, Kolkata	60	NA	NA	NA
ENGINEERING AND TECHNOLOGY	1st	DIPLOMA	ELECTRICAL ENGINEERING	FT	West Bengal State Council of Technical Education, Kolkata	60	NA	NA	NA
ENGINEERING	1st	DIPLOMA	ELECTRONICS	FT	West Bengal State Council	30	NA	NA	NA

AND TECHNOLOGY			AND TELECOMMUNICATIONS ENGINEERING		of Technical Education, Kolkata				
ENGINEERING AND TECHNOLOGY	1st	DIPLOMA	COMPUTER SCIENCE AND TECHNOLOGY	FT	West Bengal State Council of Technical Education, Kolkata	30	NA	NA	NA
ENGINEERING AND TECHNOLOGY	1st	DIPLOMA	SURVEY ENGINEERING	FT	West Bengal State Council of Technical Education, Kolkata	60	NA	NA	NA

+FT –Full Time,PT-Part Time

In case of any differences in content in this Computer generated Extension of Approval Letter, the content/information as approved by the Executive Council / General Council as available on the record of AICTE shall be final and binding.

Strict compliance of Anti-Ragging Regulation: - Approval is subject to strict compliance of provisions made in AICTE Regulation notified vide F. No. 37-3/Legal/AICTE/2009 dated July 1, 2009 for Prevention and Prohibition of Ragging in Technical Institutions. In case Institution fails to take adequate steps to Prevent Ragging or fails to act in accordance with AICTE Regulation or fails to punish perpetrators or incidents of Ragging, it will be liable to take any action as defined under clause 9(4) of the said Regulation.

**Prof. A.P Mittal**  
**Member Secretary, AICTE**

Copy to:

1. The Regional Officer,  
All India Council for Technical Education  
College of Leather Technology Campus  
Block LB, Sector III, Salt Lake City  
Kolkata - 700 098, West Bengal
2. The Director Of Technical Education\*\*,  
West Bengal
3. The Registrar\*\*,  
West Bengal State Council of Technical Education, Kolkata
4. The Principal / Director,  
JIS SCHOOL OF POLYTECHNIC  
BLOCK-A,PHASE-III,KALYANI.NADIA,  
KALYANI,NADIA,  
West Bengal,741235
5. The Secretary / Chairman,  
JIS FOUNDATION  
7, SARAT BOSE ROAD, DWARKA BUILDING, 1ST FLOOR, KOLKATA-700020, WEST BENGAL,  
KOLKATA,KOLKATA,  
West Bengal,700020
6. Guard File(AICTE)

Note: Validity of the Course details may be verified at <http://www.aicte-india.org/>

\*\* Individual Approval letter copy will not be communicated through Post/Email. However, consolidated list of Approved Institutions(bulk) will be shared through official Email Address to the concerned Authorities mentioned above.

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## APPROVAL PROCESS 2018-19

### Letter of Approval (LoA)

F.No. Eastern/2018/1-3510635763

Date: 04-Apr-2018

To,

The Secretary (Technical education)  
Govt. of West Bengal,  
Bikash Bhawan, Room No. 602,  
6th Floor Salt Lake, Kolkata-700091

#### Sub: Letter of Approval for Conduct of Vocational Courses - 2018-19

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations, 2016 notified by the Council vide notification number F.No.AB/AICTE/REG/2016 dated 30/11/2016 and amended on December 5, 2017 and other notifications, as applicable and published from time to time, I am directed to convey the approval to

<b>Permanent Id</b>	1-440478651	<b>Application Id</b>	1-3510635763
<b>Name of the Institute</b>	JIS SCHOOL OF POLYTECHNIC	<b>Name of the Society/Trust</b>	JIS FOUNDATION
<b>Institute Address</b>	BLOCK-A, PHASE-III, KALYANI, NADIA, KALYANI, NADIA, West Bengal, 741235	<b>Society/Trust Address</b>	7, SARAT BOSE ROAD, DWARKA BUILDING, 1ST FLOOR, KOLKATA-700020, WEST BENGAL, KOLKATA, KOLKATA, West Bengal, 700020
<b>Institute Type</b>	Unaided - Private	<b>Region</b>	Eastern

To conduct following Vocational Courses with the intake indicated below for the academic year 2018-2019

Sr. No.	Level	Program	Specialization	Intake Approved
1	DIPLOMA IN VOCATION (D. VOC)	ENGINEERING AND TECHNOLOGY	INDUSTRIAL TOOL MANUFACTURING (ITM)	25
2	DIPLOMA IN VOCATION (D. VOC)	ENGINEERING AND TECHNOLOGY	ELECTRONIC MANUFACTURING SERVICES	25

**Note: The Approval is valid for two years from the date of issue of this letter only for getting Affiliation with respective University/ Board of Technical Education (BTE) /DTE/ Board of Technical Education & Training (BTET) (as applicable) and fulfilling State Govt. requirements for admission. If Institution is unable to start in the Academic Session 2018-19 due to reason mentioned above, the institution will have to apply On-line on AICTE web portal in next Academic Session for continuation of Approval.**

The Society/Trust/Institution shall obtain necessary affiliation / permission from the concerned affiliating University/ Board of Technical Education (BTE)/ Board of Technical Education & Training (BTET)(as applicable) as per the prescribed schedule of the University/ Board of Technical Education (BTE)/ DTE/Board of Technical Education & Training (BTET)(as applicable) Admission authority etc. The Applicant Society/Trust/Institution shall send information about commencement of the above courses to AICTE. In case the Institution is not in a position to commence the above mentioned courses for whatever reason during the two years' period from the date of issue of this letter, the approval becomes invalid and the applicant Society/Trust/Institution shall make fresh application to AICTE for grant of approval as per the norms prevailing at that time.

All Institutions shall fulfill the following general conditions:

1. The Eligibility Criteria for admissions shall be made in accordance with the regulations notified by the Council from time to time.
2. The tuition and other fees shall be charged as prescribed by the Competent Authority within the overall criteria prescribed by the Council from time to time. No capitation fee shall be charged from the students/ guardians of students in any form. If found so, appropriate action as per the notified regulations shall be initiated against the Institution.
3. The curriculum of the course, the procedure for evaluation / assessment of students shall be in accordance with the Model Curriculum and Examination Reforms prescribed by the AICTE/ Affiliating Body from time to time.

4. Institute must have a valid MOU with Skill Knowledge Provider approved by AICTE / Training Partner approved by other Government Agency for the approved Sector and Level..
5. On the Job Training (OJT) to be conducted as per the curriculum of selected Qualification Pack (QP) prescribed by the respective Sector Skill Council.
6. Training under these courses must be aligned with the outcome at each level as prescribed under National Skill Qualification Framework (NSQF).
7. The courses must be conducted as per the guidelines issued under SAMVAY (Skill Assessment Matrix for vertical advancement of Youth).
8. The institute will ensure that every SKP/Training Provider shall provide the trainees in the Sectors notified by NSDC in accordance with the rules made there under.
9. The management of the Institute shall not discontinue any course(s) or start any new course(s) or alter intake capacity of seats without the prior approval of the Council.
10. No excess admission shall be made by the Institute over and above the approved intake under any circumstances. In case any excess admission is reported to the Council, appropriate action as per the notified regulations shall be initiated against the Institute.
11. The accounts of the Institution shall be audited annually by a certified Chartered Accountant and shall be open for inspection by the Council or anybody or persons authorized by it.
12. The Institute shall publish an information booklet before commencement of the academic year giving details regarding the Institute and courses / programs being conducted, academic calendar, fees charged and details of infrastructural facilities including faculty etc. in the form of mandatory disclosure on the Institute Website. The information shall be revised every year with updated information about all aspects of the Institute.
13. It shall be mandatory for the Institute to maintain a Website providing the prescribed information. The Website information must be continuously updated as and when changes take place.
14. If the Institute fails to disclose the information or suppresses and / or misrepresents the information, appropriate action as per the notified regulations shall be initiated against the Institute.
15. AICTE may also conduct inspections with or without notifying the dates to verify specific complaints, to verify adherence to AICTE norms & standards, and to verify any mis-representation, violation of norms & standards, mal-practices etc.
16. The Institute by virtue of the approval given by Council shall not automatically become claimant to any grant-in-aid from the Central or State Government.
17. In the event of a student / candidate cancelling the admission before the starting of the course, the wait listed candidates should be given admission against the vacant seat. The entire fee collected from the student, after a deduction of the processing fee of not more than Rs.1000/- (Rupees one thousand only) shall be refunded and returned by the Institute to the student / candidate withdrawing from the program. It would not be permissible for the Institute to retain the School / Institution Leaving Certificates in original to force retention of admitted students and not to charge fees for the remaining period if a student cancels the admission at any point of time.
18. The Institute shall take appropriate measures for prevention of ragging in any form, in the light of AICTE regulation "Prevention and Prohibition of Ragging in Technical Institutions, Universities including Deemed to Universities imparting technical education" Regulation 2009 (F.No. 37-3/Legal/AICTE/2009 dated 01/07/2009). In case of failure to prevent the instances of ragging by the Institute, the Council shall take appropriate action as per the notified regulations.

The Management of the Institute shall strictly follow further conditions as may be specified by the Council from time to time. The Council may withdraw the approval, in case it observe any violation of the above conditions and / or non- adherence of the norms and standards prescribed by the Council, mis-representation of facts and submitting factually incorrect information.

**Prof. A.P Mittal**  
**Member Secretary, AICTE**

Copy to:

1. The Director Of Technical Education\*\*,  
West Bengal
2. The Registrar\*\*,  
West Bengal State Council of Technical Education, Kolkata

3. The Principal / Director,  
JIS SCHOOL OF POLYTECHNIC  
BLOCK-A,PHASE-III,KALYANI.NADIA,  
KALYANI,NADIA,  
West Bengal,741235
4. The Secretary / Chairman,  
JIS FOUNDATION  
7, SARAT BOSE ROAD, DWARKA BUILDING, 1ST FLOOR, KOLKATA-700020, WEST BENGAL,  
KOLKATA,KOLKATA,  
West Bengal,700020
5. The Regional Officer,  
All India Council for Technical Education  
College of Leather Technology Campus  
Block LB, Sector III, Salt Lake City  
Kolkata - 700 098, West Bengal
6. Guard File(AICTE)

**Note: \*\* - Approval letter copy will not be communicated through post/email. However, provision is made in the portal for downloading Approval letter through Authorized login credentials allotted to concerned DTE/Registrar.**